

## **Moor Park High School and Sixth Form SEND Information Report September 2021**

Moor Park High School and Sixth Form is a fully inclusive mainstream school serving Preston. At Moor Park, all pupils are valued equally, regardless of where their abilities lie, with the School being committed to developing ‘the best in everyone’. All students are entitled to have access to a broad, balanced and relevant curriculum, which is differentiated to meet individual needs. Within its aims, Moor Park is committed to equal opportunities, with students being encouraged to achieve their full potential, whatever their academic or physical ability, through the provision of a balanced and challenging curriculum in both content and styles of learning.

Students of all ages and all abilities will:

- Be treated as individuals where their individual needs, interests and aptitudes are recognised.
- Be entitled to have an emerging or evident special educational need identified and assessed.
- Be provided with opportunities for continued growth and development so that they can increase their self-esteem and become confident.
- Receive a balanced curriculum in both content and style of delivery which allow them to make informed choices as they progress beyond school.
- Be encouraged to achieve their full potential, whatever their abilities.
- Be encouraged to learn through a range of enjoyable and stimulating experiences in an atmosphere where students feel valued, encouraged and safe.
- Learn to take an increasing responsibility for their own learning and actions so that they will be equipped to deal with life after school.
- Be encouraged to see education as a life-long process to the benefit of all aspects of their life.

This SEND Information Report outlines information regarding the ways in which we provide support for all students with Special Educational Needs and Disabilities (SEND), in order to realise their full potential, make outstanding academic and personal progress and grow to be equipped for their future lives. Provision may change and develop over time.

The information required to be included in this SEND Information Report is stated in **The Special Educational Needs and Disability Regulations 2014 SCHEDULE 1: Information to be included in the SEN information report**. This can be found at: [www.legislation.gov.uk/uksi/2014/1530/schedule/1/made](http://www.legislation.gov.uk/uksi/2014/1530/schedule/1/made)

Regulation	Parents Question	School Response
<p>1. The kinds of Special Educational Needs for which provision is made at the school</p>	<p><i>What kinds of SEND do pupils have in your school?</i></p>	<p>Children are identified as having SEND when they have a significantly greater difficulty in learning than the majority of children the same age or have a disability which prevents or hinders them from making use of education facilities of a kind generally provided for children of the same age in schools within the area of the Local Authority (SEND Regulations 2014).</p> <p>Students at Moor Park have a range of difficulties including Communication and Interaction; Cognition and Learning; Social, Emotional and Mental Health difficulties and Sensory or Physical difficulties.</p>
<p>2. Information, in relation to mainstream schools about the school's policies for the identification and assessment of pupils with special educational needs.</p>	<p><i>How do you know if a pupil needs extra help?</i></p>	<p>When your child first joins Moor Park, we use information from a range of sources to help identify SEND and other needs. These include information from parents/carers; primary school teachers; end of key stage 2 levels; base line testing; Cognitive Ability Tests (CAT tests); standardised Literacy and Numeracy tests; application form information; subject teachers; specialist colleagues and external agencies.</p> <p>Our class teachers, Heads of Department and Heads of Year closely monitor the progress and attainment of all students, including those who have or may have SEND. The continuous monitoring of students during their time at Moor Park will further identify pupils with a special educational need. This identification may come from tutors, subject teachers, support colleagues, Heads of Year, outside agencies, parents/carers or the pupils themselves. If your child needs to be assessed, we would use a range of assessments depending on the area of need. If it is thought a family needs support, we have good working relationships with outside agencies and a referral can be made to them.</p> <p>We follow a staged and graduated approach to identifying and assessing needs, using the 'Assess, Plan, Do, Review' model. The triggers for intervention could be the teacher's, support colleague's or others concern, underpinned by evidence, about a pupil who, despite receiving differentiated learning opportunities, does not make expected progress.</p> <p>All students with SEND are on the SEND register which is accessible to all staff. Staff use this information to inform their lesson planning, teaching and student learning activities. Targeted interventions are planned and delivered where appropriate. This may include small group or individual work across a broad range of activities.</p>

Regulation	Parents Question	School Response
<p>3a. How the school evaluates the effectiveness of its provision for such pupils</p>	<p><i>How will I know that my child is making progress?</i></p> <p><i>How do you evaluate provision?</i></p>	<p>All students, including those with SEND, are assessed on a regular basis, in accordance with the School's Assessment Policy. Teachers formally assess and review progress and attainment three times a year which is communicated to parents/carers. Additionally, parents' evenings are held once a year when there is an opportunity to discuss progress, attainment and next steps. All students with an Education, Health &amp; Care Plan have an Annual Review.</p> <p>All students on the SEND register have an Individual Education Plan that provides targets for students to achieve along-side achievement criteria, strategies and support advice for teaching and support staff.</p> <p>The school has a Quality Assurance process that assesses the effectiveness of Teaching and Learning for all students, including those with SEND and the outcomes of these evaluations are used to create and implement development plans for all aspects of school life. These are regularly reviewed through regular evaluation. Additionally, progress and attainment data for students is analysed for effectiveness and value for money.</p>
<p>3b. The school's arrangements for assessing and reviewing the progress of pupils with special educational needs</p>	<p><i>How do you check and review the progress of my child and how will I be involved?</i></p>	<p>The school will send home a minimum of one general report each year which will show your child's current and target levels as well as reporting on their effort, behaviour, homework and independent learning. To supplement this, pupils on the SEND register have an IEP that is shared with parents via the Parental App, 'Insight.' Parents are encouraged to meet with our Senco at an IEP meeting where co-planning can take place.</p> <p>Heads of Department, Heads of Year, the Senco and support staff will monitor and review your child's levels and pick up on any subjects where your child is not making the right amount of progress. We will then put an intervention in place. At the next reporting time we will check whether the right progress has been made. We give reports to the governors who check and review the work of all departments, including SEND.</p> <p>We welcome the involvement of parents/carers and want to keep you up to date and involved with your child's progress. We do this through parents' evenings; notes in planners; email; telephone calls; appointments made with individual teachers; Annual Reviews/termly reviews (for those on the SEND register).</p> <p>The school provides information for parents through newsletters; information on the website; Open/Information days; Parents Evenings and letters home.</p>

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3c. The school's approach to teaching pupils with special educational needs	<i>How do teachers help pupils with SEND?</i>	<p>Our teachers have high expectations of all students, including those with SEND. All teachers will be told about your child's individual needs and will adapt their lessons to meet these requirements. Teachers have experience and/or are trained in doing this. This may involve using different strategies, more practical/adaptation of resources and activities. This means your child can access the lessons fully.</p> <p>Within school there are a variety of staff roles to help us fully support your child. Where it is felt it is the right thing to do a student may be offered additional help and support, in which case you would be informed. There are a range of interventions and additional subject support which are available and should your child need this, it would be discussed with you.</p> <p>When your child is approaching the start of Key Stage 4, if we think it is needed, we will assess and apply for exam Access Arrangements according to the Joint Council for Qualifications exam regulations.</p>
3d. How the school adapts the curriculum and learning environment for pupils with special educational needs	<p><i>How will the curriculum be matched to my child's needs?</i></p> <p><i>How accessible is the school environment?</i></p>	<p>Most of our students follow a traditional curriculum, however a small number of learners have a more personalised curriculum to match their individual needs, interests and abilities. This may include option choices; additional literacy; nurture groups; intervention groups and number of qualifications studied.</p> <p>Our school is a safe and accessible building and we do our best to make it welcoming to the whole community. All safeguarding procedures and risk assessments are in place and adhered to by all staff. We have a range of different facilities to help SEND students throughout our school including a lift; disabled toilets; and equipment to help with reading and writing.</p> <p>The lift does not operate during an emergency and pupils may need a Personal Evacuation Plan in place. This must be written in conjunction with the relevant Specialist Teacher prior to admission to ensure your child's safety.</p> <p>An Accessibility Plan is in place and available from our school website.</p>

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<p>3e. Additional support for learning that is available to pupils with special educational needs</p>	<p><i>Is there additional support available to help pupils with SEND with their learning?</i></p> <p><i>How are the school's resources allocated and matched to children's special educational needs?</i></p> <p><i>How is the decision made about how much/what support my child will receive?</i></p>	<p>We have a wide range of staff to support pupils and address additional needs they may have, including pupils with SEND. This includes a qualified Senco; Learning Support Assistant's; Pastoral Support Managers; School Counsellor.</p> <p>Resources are allocated based on evidence of need and effectiveness. Students with an EHCP have resources allocated as outlined in their plan. Teaching Assistants are allocated, where resources allow, to support students in lessons. Staff liaise closely with them to ensure maximum effectiveness. They have a huge range of skills to offer in supporting students directly and indirectly, assisting staff and helping parents/carers.</p> <p>Students with EHCP's will have targets and strategies set by the SENCo and subject teachers. Annual reviews involving the student, parents/carers, subject staff and other professionals evaluate those targets and strategies. The decision is based on evidence of need and impact.</p>
<p>3f. How the school enables pupils with special educational needs to engage in the activities of the school (including physical activities) together with children who do not have special educational needs</p>	<p><i>What social, before and after school, and other activities are available for pupils with SEND?</i></p> <p><i>How can my child and I find out about these activities?</i></p> <p><i>How will my child be included in activities outside the classroom, including school trips?</i></p>	<p>A large range of academic and hobby/interest clubs are available at Moor Park. There are open to all students, including students with SEND.</p> <p>Additionally, we run a range of activities to support SEND students including Boccia, Wii Club, Maths Club, Craft Club, Musical Clubs, Homework Club, Support in 'The Base', Lunch and Break Time, Breakfast Club etc. We also run academic intervention/coursework/revision sessions for older students as and when required.</p> <p>The Extra-Curricular timetable is available on the school's website. SEND Clubs are by invitation only.</p> <p>All children in the school are encouraged to take part in extra activities at break time, lunchtime and after school. Day and residential trips are open to all children and your child's specific needs can be discussed if they wish to join such a trip.</p>

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3g. Support that is available for improving the emotional, mental and social development of pupils with special educational needs	<i>What support will there be for my child's overall well-being?</i>	<p>At Moor Park we take our pastoral responsibilities seriously. We pride ourselves on providing a high level of student support and guidance. One way we support our students is by assigning them to a form tutor. This provides continuity and builds a strong relationship between tutor and students.</p> <p>There are additional members of staff who are able to provide pastoral support, these include: Pastoral Support Managers; School Counsellor; Learning Assistant; Learning Managers; Child Protection Officer. We also have excellent relationships with several external agencies for example Targeted Prevention Team and CAMHS.</p>
4. In relation to mainstream schools, the name and contact details of the SEN co-ordinator	<p><i>Who should I contact if I want to find out more about how Moor Park High School and Sixth Form supports pupils with SEND?</i></p> <p><i>What should I do if I think my child may have a special educational need or disability?</i></p>	<p>The Senco is Ms J Mitton Contact details: 01772 795428</p> <p>Speak to your child's teachers in the first instance.</p>
5. Information about the expertise and training of staff in relation to children and young people with special educational needs and about how specialist expertise will be secured	<i>What training have the staff supporting children and young people with SEND had or are having?</i>	<p>We have a Student Support Team is made up of the Senco; the Safeguarding Team and Safeguarding Lead; the Transition Lead; the Attendance Lead; Learning and Behavioural Mentors and Learning Support Assistants. Within this team we have staff that have a range of experience and training covering various SEN needs including Educational Testing; NVQ Level 2 &amp; 3 Supporting Learners in Schools; Behaviour Support; Supporting students with General and Specific Learning Needs; ASD; ADHD; Hearing Impairment; Visual Impairment; Social Emotional and Mental Health and extensive knowledge of Family and Social Care Support Pathways. Training is provided to all staff, including teachers and LTA's, as the need arises and there is ongoing training for all staff as well as opportunities to further develop skills. Staff that are new to the school follow an induction programme which includes training and information on SEN.</p> <p>As a school we can call on support from specialist organisations from within the Local Authority as well as Health and Social Care Services.</p>

	<b>Parents Question</b>	<b>School Response</b>
6. Information about how equipment and facilities to support children and young people with special educational needs will be secured	<i>What happens if my child needs specialist equipment or other facilities?</i>	As a school we can access a range of services including Lancashire SEND team. These services are contacted when necessary and appropriate, according to your child's needs. If you believe your child needs specialist equipment or other facilities, please contact Ms J Mitton or discuss the issue at the next review/parents evening.
7. The arrangements for consulting parents of children with special educational needs about, and involving such parents in, the education of their child.	<p><i>How will I be involved in discussions about and planning for my child's education?</i></p> <p><i>How will you help me to support my child's learning?</i></p>	<p>We need you to support us and your child by encouraging them to fully engage with their learning and any interventions offered by:</p> <ul style="list-style-type: none"> <li>• Helping them to be organised for their day (including bringing the right equipment and books)</li> <li>• Full attendance and good punctuality</li> <li>• Completion of homework</li> <li>• Checking and signing planner</li> <li>• Attending parents' meetings</li> <li>• Attending any meetings specifically arranged for your child</li> <li>• Be involved in the decision-making process in planning support for your child.</li> </ul> <p>We will support you by having regular communication and a named key professional for your child who will contact you on a regular basis.</p>
8. The arrangements for consulting young people with special educational needs about, and involving them in, their education	<i>How will my child be involved in his/her own learning and decisions made about his/her education?</i>	Students are encouraged to take part in Pupil Voice activities; regularly evaluate their work in lessons; attend review meetings; contribute to target setting and reviewing and reflect on their learning and achievements by completing 'All About Me' documents prior to reviews.
9. Any arrangements made by the governing body or the proprietor relating to the treatment of complaints from parents of pupils with special educational needs concerning the provision made at the school	<p><i>Who can I contact for further information?</i></p> <p><i>Who can I contact if I have a complaint?</i></p>	<p>Ms J Mitton Contact details: 01772 795428</p> <p>In the first instance contact the subject teacher or your child's tutor who may refer your concerns to a more senior member of staff if needed. The school's complaints procedure is available on the school's website.</p>

Regulation	Parents Question	School Response
<p>10. How the governing body involves other bodies, including health and social services bodies, local authority support services and voluntary organisations, in meeting the needs of pupils with special educational needs and in supporting the families of such pupils</p>	<p><i>What specialist services and expertise are available at or accessed by the school?</i></p>	<p>As a school we can access a range of services including Child and Adolescent Mental Health Service (Camhs); Social Care; School Nurse Service; Educational Psychology Service; Connexions; Speech and Language Service and Occupational Therapy Service. These services are contacted when necessary and appropriate, according to your child's needs. The school works closely with Lancashire County Council and use the CAF process when appropriate to do so.</p> <p>If you believe your child needs support from a specialist, please contact Ms J Mitton or discuss at the next review/parents evening.</p>
<p>11. The contact details of support services for the parents of pupils with special educational needs, including those for arrangements made in accordance with section 32.</p>	<p><i>Who should I contact to find out about support for parents and families of children with SEND?</i></p>	<p><b>Lancashire County Council Special Educational Needs</b>  <a href="http://www.lancashire.gov.uk/children-education-families/special-educational-needs-and-disabilities.aspx">http://www.lancashire.gov.uk/children-education-families/special-educational-needs-and-disabilities.aspx</a></p> <p><b>SEND Service Area Teams</b>            South - Chorley, South Ribble West Lancashire and Preston            Tel: 01772 531 597  <a href="mailto:SEND.South@lancashire.gov.uk">SEND.South@lancashire.gov.uk</a></p> <p><b>SEND Information, Advice and Support Service (formerly Parent Partnership)</b>  <a href="http://www.lancashire.gov.uk/children-education-families/special-educational-needs-and-disabilities/help-for-parents-and-carers/information-advice-and-support.aspx">http://www.lancashire.gov.uk/children-education-families/special-educational-needs-and-disabilities/help-for-parents-and-carers/information-advice-and-support.aspx</a>            Telephone: 0300 1236706 Mon-Fri 8am-5pm            Email: <a href="mailto:information.lineteam@lancashire.gov.uk">information.lineteam@lancashire.gov.uk</a></p> <p><b>Child and Adolescent Mental Health Service (CAMHS)</b>  <a href="http://www.lancashirecare.nhs.uk/Services/Children-Families/CAMHS.php">http://www.lancashirecare.nhs.uk/Services/Children-Families/CAMHS.php</a></p> <p><b>Common Assessment for Families (CAF)</b>  <a href="http://www.lancashirechildrenstrust.org.uk/resources/?siteid=6274&amp;pageid=45056">http://www.lancashirechildrenstrust.org.uk/resources/?siteid=6274&amp;pageid=45056</a></p>



12. The school's arrangements for supporting pupils with special educational needs in a transfer between phases of education or in preparation for adulthood and independent living	<i>How will the school prepare and support my child when joining your school or transferring to a new school or post-16 provision?</i>	We liaise closely with primary schools and provide additional transition support both before your child starts and afterwards, if it is needed. All children receive advice on careers and are encouraged to visit colleges to explore post-16 courses. If additional support is needed this will be put in place. We work closely with Connexions to ensure relevant paperwork is completed for students with EHCP's.
13. Information on where the local authority's local offer is published	<i>Where can I find out about other services that might be available for our family and my child?</i>	<b>Lancashire County Council Local Offer:</b> <a href="http://www.lancashire.gov.uk/children-education-families/special-educational-needs-and-disabilities.aspx">http://www.lancashire.gov.uk/children-education-families/special-educational-needs-and-disabilities.aspx</a>

## Key Staff

Special Educational Needs Coordinator (SENCO) – Jill Mitton  
Deputy Headteacher Standards/KS4 – Uzma Ishtiaq  
Year 10/11 Leader and Safeguarding Lead – Imtiaz Dalal  
Year 10/11 Learning mentor – Gemma Fletcher  
Year 10/11 Behaviour Manager – Leanne Kearns  
Deputy Headteacher Evaluation/KS3 – Laura Roberts  
Year 6/7 Transition Leader – Lee Gray  
Year 6/7 Learning Mentor - Sue Hargreaves  
Year 8/9 Leader and Attendance Lead – Cara Tolson  
Year 8/9 Behaviour Manager – Brenda Jules  
School Counselling Service – Dawn Shacklock

## Designated Safeguarding Leads

Imtiaz Dalal  
Uzma Ishtiaq  
Lee Gray  
James Barker  
Laura Roberts

**All staff can be contacted through the main Reception on 01772 795428**